

ATLANTIC LACROSSE CONFERENCE INC.
BYLAWS

ARTICLE 1 - Membership

A - To gain membership in the Atlantic Lacrosse Conference, Inc. (hereinafter sometime referred to as "ALC" or the "League") a candidate must:

- a. Be a college or university lacrosse team, or a lacrosse club, team or organization affiliated with a college or university. For the purpose of this qualification, a college or university shall mean an institution of higher learning which offers a four-year undergraduate degree.
- b. If currently a member of an established Men's Collegiate Lacrosse Association (MCLA) conference, applicant must be in good standing and have satisfied all existing conference requirements.
- c. Desire to apply for membership and indicate their desire to participate and promote the purposes of the League.
- d. Play a schedule consisting of lacrosse games with member teams within the League as required by the League and be prepared to share equally in travel with opposing teams via home and reciprocal visiting games.
- e. Send a representative to the annual League meeting or show good cause to be excused from attending the meeting. Notice of inability to attend must be sent prior to meeting to the League Secretary.
- f. Designate a representative who agrees to serve as a member of the Board of Directors of the League.
- g. Agree to provide and visiting teams with playing facilities consistent with requirements defined by the NCAA lacrosse rule book and endeavor to provide appropriate dressing and shower facilities.
- h. Agree to make all reasonable effort to film home games and to make film available to League members on request.
- i. Agree to pay any dues, penalties, or assessments as may be from time to time established by the Executive Committee or Board of Directors.
- j. Agree to abide by the rules of the League as they are established from time to time. These are promulgated in the Annual ALC League Handbook and available on the ALC website.
- k. Understand that the ALC/MCLA governance of membership programs begins annually on the 1st of January and concludes at the closing of the MCLA National Championships.
- l. Have its application for membership approved by a two-thirds majority vote of the Executive Committee and members of the Board of Directors.

B - A member may resign membership in the ALC by sending its resignation in writing to the ALC President and ALC Vice-President. To resign in good standing, a team must have met and satisfied all league responsibilities including all financial requirements.

ARTICLE 2 - Dues and Fees

All members shall pay such annual dues or other fees as agreed upon by the Executive Committee and/or the Board of Directors. Annual dues or other fees shall be paid to the League treasurer, no later than the date or dates established by the Executive Committee or the Board of Directors from time to time for payment of such dues or other fees. Members are subject to sanction if they fail to meet financial requirements on time. Sanctions may be imposed by the Executive Committees of the national association (MCLA) or the ALC.

ARTICLE 3 – Organization

The ALC shall be managed by a Board of Directors, and between meetings by an Executive Committee. The Board of Directors shall consist of the members of Executive Committee and one designated representative from each member and any "at large" members as deemed necessary from time to time by the President.

The Executive Committee shall be comprised of the league President, Vice President, Secretary, Treasurer, Competition Coordinator, the Immediate Past President (if available and willing to serve) and any “at large” members as deemed necessary from time to time.

ARTICLE 4 - Officers

The Board of Directors shall elect a President, a Vice-President, a Secretary, a Treasurer, and a Competition Coordinator and may elect or appoint such other officers as they deem necessary or desirable. Between annual meetings of the Board of Directors, the President may appoint additional members of the Executive Committee subject to confirmation by the voting members of the Executive Committee. Appointed members may or may not have a vote in league decisions as determined by the Executive Committee.

Such officers may, but need not be, affiliated with any member. Any two or more offices may be held by the same person except the offices of President and Secretary.

ARTICLE 5 - Elections

The Board of Directors shall elect the members of the Executive Committee for whom the terms of office have expired at the annual league meeting. The Treasurer, Competition Coordinator, and “at large” members of the Executive Committee are appointed by the Executive Committee, subject to annual confirmation by the Board of Directors at the annual league meeting.

Nominations for positions with expiring terms of office will be accepted at the league meeting prior to the election. The election of officers shall be determined by a majority vote. If no nominee receives a majority of the votes cast, the ballots shall be recast with the nominee receiving the lowest number of votes being eliminated. This process is continued until one candidate receives a majority.

ARTICLE 6 - Term of Office

The President, the Vice President, and the Secretary shall serve two year terms of office. The President’s term will coincide with even numbered academic years. The Vice-President and Secretary terms will coincide with odd numbered academic years. Should an Officer be unable to complete their term the President can appoint their replacement with confirmation by the Executive Committee. The new Officer will complete the original term of office and is eligible for election to a subsequent full term. The Treasurer, Competition Coordinator and all “at large” members of the Executive Committee shall serve one year terms of office. All terms of office begin and end at the fall League Meeting.

ARTICLE 7 - Duties and Powers

- A - The affairs and property of the ALC shall be managed under the supervision of its Board of Directors. The Board may adopt such bylaws, rules and regulations, and appoint such committees, that are deemed necessary to conduct its affairs.
- B – The Executive Committee shall have the power to transact business of the ALC and carry out the objectives of the ALC. In addition, between meetings of the Board of Directors, the Executive Committee shall have the full authority of the Board of Directors to take any action or actions deemed necessary or desirable by the Executive Committee. It shall also act as an arbitration committee if necessary.
- C - The President is the chief executive officer of the League. He shall preside over all meetings of the Executive Committee and of the Board of Directors, may appoint committee chairmen, have general supervision of the League, provide guidance to the other League officers, and ensure that the League policies, bylaws and rules are enforced.
- D. The Vice Presidents shall assist the President and, upon request, shall perform such duties or functions as the President or the Board of Directors may from time to time assign. The Vice President shall preside in the absence of the President and in the absence or incapacity of the President shall be vested with all of the President. In the absence of the President and the Vice President (Division 1), the Secretary shall preside and in the absence or incapacity of the President and Vice President and shall be vested with all the powers of the President.

- E - The Secretary shall send out meeting notices, keep a record of all meetings of the Board of Directors and of the Executive Committee, preserve the records of the League, and perform such other duties as may be assigned by the president or the Board of Directors.
- F - The Treasurer is also the chief financial officer of the league and shall have charge of all funds of the ALC, shall disburse funds to pay the bills of the League and keep records showing all receipts and disbursements. Such records shall be open at all times to inspection by the President, any officer or any director and the treasurer shall submit to the annual meeting a detailed report of all receipts and disbursements of the preceding year, and perform such other duties as may be assigned by the President, or the Board of Directors.
- G. The Competition Coordinator oversees all functions related to team schedules, rosters, and required paperwork associated with membership in the league. He works directly with the Chief Official and Treasurer when scheduling and/or changing games and producing documentation, respectively. He will act as a liaison between the MCLA National Eligibility Chair and the league and will perform other duties as may be assigned by the president or the Board of Directors.

ARTICLE 8 - Absences

In the event the President shall be unable to fulfill his term or in the event of his resignation or absence, the Vice President shall assume the President's office. A new Vice President shall be nominated by the President and approved by the Executive Committee to serve until the next fall League Meeting. In the event any other officer is unable to fill his term or in the event of his resignation, the President with approval of the Executive Committee may appoint a person to fulfill the unexpired term of the vacant office.

ARTICLE 9 - Meetings

The annual meeting of the Board of Directors shall be at such time and such place as the Executive Committee shall designate and shall, if possible, be held between September 1 and November 1 of each year. Such meetings shall be held for the purpose of transacting the business of the league. Regular meetings may be held as scheduled by the Executive Committee. Special meetings may be called by the President, Vice-President or the Secretary or upon written request of one-third of the directors. The Secretary, or in his absence another officer, shall notify each director of the time and place of each meeting. The meetings may be held in person or by telephone conference or other reasonable means and any director may appoint a proxy to act for him and may waive notice in person or by proxy either before or after a meeting. A director will be deemed to have waived notice if he attends such meeting in person or by proxy.

ARTICLE 10 - Quorum

A. A quorum for the transaction of business at a meeting of the Board shall exist when a majority of the directors are represented either in person or by proxy at such meeting. If a quorum is present, a vote of the majority of the Directors present in person or by proxy, shall be the act of the board unless a greater number is required by law, the articles of incorporation or these by-laws.

ARTICLE 11 - Indemnity

Section 1 - Any person who was or is party or is threatened to be made a party to any threatened, pending or completed action, suit or proceeding, whether civil, criminal, administrative or investigative (including any action by or in the right of the ALC), by reason of the fact that he is or was a director or officer of the ALC, shall be indemnified by the ALC against expenses (including reasonable attorney's fees), judgments, fines and amounts paid in settlement actually and reasonably incurred by him in connection with such action, suit or proceeding, if he acted in good faith and in a manner he reasonably believed to be in or not opposed to the best interest of the ALC (and with respect to any criminal action or proceeding, if he had not reasonable cause to believe his conduct was unlawful), to the maximum extent permitted by, and in the manner provided by, the Virginia? North Carolina? Non-Profit Corporation Code.

ARTICLE 12 - Amendments

The Board of Directors shall have the power to alter, amend, repeal or adopt bylaws. Changes in By- shall normally be made only at a meeting of the Board of Directors after the Directors have received at least a one week notice of such meeting giving notice of the alterations, amendments, repeals or adoption of new bylaws to be considered at the meeting. Such action shall require a vote of two-thirds majority of those directors attending such a meeting at which a quorum is present.

ARTICLE 13 - Grievance Procedure

In the event any coach or team representative has any bona fide dispute with another member organization due to an act or inaction of that organization involving the League, sportsmanship or other problem, he may request in writing that the dispute be resolved by the League. Such dispute shall be referred to the Executive Committee for investigation and resolution. In the event a member or members of the Executive Committee is associated with one of the affected or involved organizations, such Executive Committee member shall recuse himself and the remaining Executive Committee member or members may appoint a replacement or replacements for the purpose of this arbitration.

ARTICLE 14 - Probation

In the event a member shall fail to comply or continue to fail to comply with the Articles, Bylaws, or the Rules of the League, or otherwise act in a manner detrimental to the League, the member's membership may be placed on probationary status by two-thirds majority vote by the members of the Board of Directors and the Executive Committee. A team placed on probation shall lose its league voting privileges during the period of probation and is ineligible to vote when team status is determined by the Board of Directors. A member which is placed on probationary status shall be advised of the cause of the probationary status, its terms and what actions must be taken by the member to regain its status as a full member. The probationary status of a member shall be reviewed at the annual meeting to determine if the probationary status should be continued or discontinued by the League. A decision to continue probationary status or restore full membership to a member shall be determined by a two-thirds majority vote of the members of the Board of Directors and the Executive Committee.

The ALC will require all participants (players, assistant coaches, coaches, team managers, scorekeepers) to annually sign and abide by the ALC Code of Conduct. Violations of the Code of Conduct are subject to sanctions as determined by the Executive Committee of the ALC. Such sanctions may be limited to the participant(s) in violation or may be also applied to their program.

Any rostered player, coach, assistant coach, team support staff individual, is subject to the rules of the League and can have their participation suspended for violation of League procedures and policy by the Executive Committee or the Board of Directors. The suspended individual retains the right to appeal to the Executive Committee.

ARTICLE 15 - Termination and Expulsion

The membership of a member may be terminated and the member expelled from the League only by a three-fourths (75% or above) majority vote of the members of the Board of Directors and the Executive Committee, after giving notice to the offending member and providing the offending member an opportunity to be heard on the merits or appropriateness of such action. Such action is subject to review by the Board of Directors and the Executive Committee at the next meeting or at a special meeting. The termination and expulsion of a member may be taken for act or acts significantly detrimental to the League or for continued failure to comply with the articles, bylaws, Code of Conduct, or rules of the League.

A team's membership may be suspended by the Executive Committee after giving notice to the member and giving the member an opportunity to be heard on the merits or appropriateness of such action. Such action is subject to review by the Board of Directors and the Executive Committee at the next meeting or at a special meeting. The suspension of a member may be taken for act or acts significantly detrimental to the League or for failure to comply with the articles, bylaws, Code of Conduct or rules of the League.

